The meeting was called to order by Merissa Leamy at 7:00pm

**Introductions of Attending**: Merissa Leamy, Lorena Anderson, Karen Yoon, Nicole Shankarappa, Lorena Anderson, Lisa Paradis, Paula Rivera, Deb Greenway, Ken McKim, Kellie Sequeira, Jane Gu

**President’s Report (Merissa Leamy)**

1. Attended Superintendent’s Advisory Committee (SPAC) Meeting – making it a roundtable. Covered the following topics:
   1. Equity and equality.
   2. Area Trustee Election
   3. Want parents to do youth truth survey. Can find it at djusd.net

**Approval of minutes (Deb Greenway)**: September Minutes Stand Approved as sent. Ken McKim makes a motion to approve minutes. Lorena seconded it. Motion passes.

**Teacher’s Report (Ken McKim)**:

1. Week 7 – progress reports went home. Academic support systems being put in place and re-arranged.
2. Spirit week – pajama day today, teen beach Tuesday.
3. Dance and rally on Friday
4. Cross Country is going well.
5. Looking for 7th grade girls’ basketball coach.
6. Friends of Frances on Oct 19th and 26th – working on the ground work, topography of the Japanese Garden. 9a-12p. Bring pastry, fruit and work clothes.
7. In science –
   1. 2 parents that work in wildlife and biology will donate about 40 fish for dissection. Raising Chinook salmon for the 9th grade field trip.
   2. Purchased water testing probes

**Treasurer’s Report (Lorena Anderson):**

1. Donations are down about $5000. Total donations - $11,000. The larger donations that have come in in the past from matching companies has not yet come in.
2. Our budget is based on an amount that hasn’t come in yet.
3. We need to make adjustments to budget due to being short and then will vote to approve budget at November meeting.
4. Maybe Chickpeas could support the teacher luncheons and bring down the hospitality budget.
5. Merissa said we can use the Membership dues for grants also.
6. We have $3000 in reserves. We could lower that, but it is 10% that we should have.
7. Karen said some more money will be coming in from fundraisers and restaurant night outs.
8. Hospitality’s budget could be adjusted by decreasing amount of food – teachers have said there is a ton of food. Karen will discuss with Sarah Edson.
9. Lorena made adjustments to budget –
   1. Rollover amount in budget reduced from $3k to $1k.
   2. Adjusting grant amounts approved from $8100k to $6671. 76.
   3. Ken McKim makes a motion to make the aforementioned budget changes. Karen seconded it. Motion passed.

**VP Fundraising (Karen Yoon):**

1. Kellie, Merissa and Karen met about Grants.
   1. Approved $6,671.76 in grants. They approved $8100 last year. Due to being down in donations, we may have to adjust the grants approved.
   2. There were lots of ways for teachers/groups to request the grants.
   3. Karen read and reviewed the requests for grants.
   4. Kellie Sequeira does not have discretionary funding available because of paying for computers. But she will be able to use her office
   5. Approved grants are:
      1. Beth Merrill - $230 for one camera and 500 for books in collection department
      2. Christine Hopper – approved Art in Math and is coming from Kellie’s budget
      3. Jack Dapkewitz – printer approved coming from Kellie’s budget
      4. Darci Hauger – already part of line item in PTO budget.
      5. Heather Taylor – Needs risers/stability ball drumming approved for $1034. Encourages non-sports people to participate
      6. English Department/Pernia Hassan - $100/mth for 8 mths to spend on books. $800 approved. We can purchase through Amazon smile and bring in more. We can do targeted fundraising for parents to purchase books
      7. ELD Field trip - Mondavi tkts. $670 approved to pay for bus and tickets. Can take sack lunch.
      8. Ken McKim – Fetal Pig Assistance approved for full amount. $1166.76. Will revisit RNA Model and approve 6 sets for half the amount. Flexible Spending for $500 on hold. Karen will seek the donations from the businesses directly and then will approve the rest.
      9. 7th grade Science trip – Up to $1500 to cover a portion of the bus and the rest of the fair share. Asking Ms. Shelton to increase the fair share amount from $15 to $20.
      10. Ms. Simon Carlson wants to do Student of the month lunch. $315 approved for the lunches. Will not approve the decals.
      11. Approved $140 for Jennifer Hessl for Lunch Time fun out of Special Ed.
      12. Laminator for Jessica Corcoran will come out of Kellie’s office budget.
      13. Four vibrating watches approved for Carol Sorensen for $99.56. The watches are for ADD/ADHD students.
      14. Flexible Seating approved out of Special Ed.
      15. Carrie Ziser’s request for Graffiti Art is approved for $400.
      16. Rebecca Honig and Katie Herrick Jasper - Kellie looking into district to provide books.
   6. Ken McKim makes a motion to approve the $6,671.76 Deb Greenway seconds. Motion passes to approve the grants.
   7. Karen will do restaurant night outs - $100-150 each month to support some of these grants. Jack’s Urban Eats, etc. Jack’s does not allow call-ahead so maybe not the best choice. South Dos Coyotes is a good option. Lisa has a contact there and will check into.
   8. Food truck for Open House – can possibly generate up to $500
   9. Lorena brought up that with the current budget, we are overspending about $5k
   10. Reviewing budget – $500 in music needs to remain.
   11. Mr. McKim highly recommends targeted fundraising, and the community will respond. Communicate that we are $5k short
   12. Karen will send follow up email with what we have funded, what was partially funded, and a link to donate. She can put it in a signup genius for each person to sign up for an amount.
   13. Question was raised about cutting campus climate budget. Karen mentioned how it covered a lot last year and saved the Six Flags trip. So we won’t cut that.
   14. Paula Rivera mentioned Yoloberry donated well to Montgomery, so Karen will follow up with them.

**VP of Membership (Merissa Leamy for Chrissy Bennetts):**

1. 158 members total. 113 families and 6 staff members have joined.

**Principal’s Report (Kelly Sequeira):**

1. Youth Truth Survey – please encourage friends to fill it out.
2. Rally is on Friday – Kellie has been videotaped for it.
3. Dance is Friday night. Will be a haunted house in the locker rooms.
4. Oct 17th is the Great Shakeout – evacuation for earthquakes
5. Oct 22 – PSAT for 9th graders
6. Oct 24 – Articulation day – kids out at 1230pm.
7. Analysis on readers – for a student who reads 20 minutes, learn 1,800,000 words per year and score in the 90th percentile in standardized tests. And it goes down drastically from there….

**Counselor’s Report:**

1. Counselors visited 9th gr students to help with freshman portfolio and the PSAT
2. Currently supporting all students who are foster, homeless, general ed.
3. Groups for anxiety, etc.
4. Backpack clinic – how to organize the backpack
5. Counseling supporting students who are getting D’s and F’s

Meeting adjourned at 8:23pm