The meeting was called to order by Merissa Leamy at 7:00pm.

**Introductions of Attending**: Merissa Leamy, Chrissy Bennetts, Debra Greenway, Katie Sluis, Karen Yoon, Nicole Shankarappa, Kelly Heung, Ken McKim, Kellie Sequeira, Tim Leamy, Paula Rivera, Lisa Paradis, Pam Driggers

**President’s Report (Merissa Leamy):**

1. Filling PTO Board Positions – we need VP Fundraising, VP Membership and Treasurer. Karen will do another position.
2. Should we postpone election until fall 2020?
3. We need to approve the budget in May for following year. We can have open slate. We might have checks that need to be paid over summer. Exploratorium will be sending deposit back.
4. Goal is to have budget and slate for next year at May’s meeting.

**Approval of minutes (Deb Greenway)**: March Minutes stand approved as sent. Ken McKim makes a motion to approve minutes. Karen Yoon seconded it. Motion passes.

**Teacher’s Report (Ken McKim)**:

1. Measure G passed!! YAY!!!
2. Karen Zeiser conveyed that we need parent and student feedback about how the work load is for students and parents during the first two weeks.
3. Everyone fumbling around and adapting.
4. Grading policy is a concern.
5. Access and equity is a concern. How do we not discriminate those that don’t have access.
6. Webex is going well and better than zoom security-wise.
7. Fetal Pig money will be moved to next year.
8. RNA gift money is in process and going to be ordered.
9. There was no deposit for bus money so we weren’t out that money.
10. Chrissy asked will teachers be encouraging kids to turn the video on in calls. Ken mentioned they’re still trying to feel it out and make everyone comfortable. It could be due to people being uncomfortable about their surroundings, etc.
11. Question from Lisa Paradis re: all of the teachers participating in Webex? Kellie Sequiera said they can use it live, or in videos of instruction, or in office hours.
12. Deb asked about pass/fail grading. Kellie Mentioned that the district has made the decision based on California Dept of Education and equity issues. Ken mentioned teacher has sole grading power. But also subject to advisement that comes from Board of Education, etc. He’s taking a different way to approach it, grade isn’t super important. Knowledge is important.

**Counselor’s Report (via Kellie Sequeira):**

1. Meeting once a week to meet with counterparts in district.
2. Definitely being there for the social emotional needs of the students.
3. Response to Intervention Team to identify and to respond to those who are in need.
4. Ken mentioned that the counselors are doing fun things, games, etc. and sending to the kids. And on top of that, they are handling next year’s schedule planning.

**Principal’s Report (Kellie Sequeira):**

1. Students did awesome on the day that they had to close school. Including Katie and staff. They got 600 students through lockers and gym and classrooms to gather stuff before closing.
2. Kellie had to close the school the following week. Then district came up with 2 stage plan.
3. Then teachers started working on their plans.
4. Our teachers are not going to be giving the exact same lessons they were going to regularly. They’ve had to pick the essential lessons to meet the standards that the kids need to know. It is super important that our teachers know what to expect.
5. The teachers really care about how their kids are doing and are working incredibly hard for all of their students.
6. Kellie has a ton of empathy for parents right now. We are with them all the time. They understand that and will be there to support the parents. Rely on teachers because they can give you insight.
7. Distance Learning Plan tomorrow – direct instruction. We will know the times based on the schedule listed on the website. Kellie went to Harper to answer phones to alleviate parents’ worries. Everyone feel better in the next couple weeks.
8. Prior to spring break, we were serving 300 families a day. Kellie wants to recognize our student nutrition services department because of how much they are doing every day to get meals.
9. Moments of Greatness - Mr. Schimmel put together two different videos for Harper teachers to help them with the video. Ken McKim has also been so helpful and soothing to the teachers. Maria Nance, Jolanda Blackwell, Katie Sluis deserve kudos for all they are doing to help the kids.
10. If you have questions, concerns, please email Kellie at [ksequiera@djusd.net](mailto:ksequiera@djusd.net)
11. Karen Yoon asked about doing something during teacher appreciation week. Doing something for food service, custodial and janitorial staff?? Would Harper be interested in doing that? If so, how many staff would that be? 10 total (3 custodial, food, Beth). $25 gift card. Karen Yoon makes a motion to get the staff 10 gift cards of $25 per custodial, food service , etc. Deb seconded it.
12. Chrissy is giving feedback about the schedule. Very happy with it. Flexible but gives structure.
13. Kellie mentioned that there will be some kind of system to drop off books, etc. Beth Merrell is leading that.
14. Ken said kudos to Kellie and Katie – and how they got 600 kids through the process of moving kids out with their gear, etc on the last day of school.

Meeting adjourned at 755pm